

Final Board Approval Date	
Board Secretary Signature	

MINUTES
East Multnomah Soil and Water Conservation District Board Meeting
Monday April 5, 2010, 6:00 PM
Conservation Corner, 5211 N Williams Ave, Portland OR 97217

Attendance:	
<u>Directors</u>	Laura Masterson, Chair Rick Till, Vice Chair Dianna Pope, Secretary Bob Sallinger, Treasurer
<u>Associate Directors</u>	
<u>Regrets/Excused</u>	
<u>Not attending/not excused</u>	
<u>Staff</u>	Lissa Adams, Finance and Grants Manager Julie DiLeone, Conservation Technical Assistance Supervisor Kathy Shearin, Sustainable Urban Landscapes Supervisor Candace Stoughton, Low Impact Development Specialist Jean Fike, Executive Director
<u>Guests and Others</u>	Bartholomew "Mac" Martins, Willamette Partnership Devin Judge-Lord, Willamette Partnership Bobby Cochran, Willamette Partnership John Sweeney, Public Jeanne Bjorn, Temporary Administrative Assistant

(Please note that: Updated **Homework/Action Items** are listed in tables with due dates at the conclusion of the minutes.)

Agenda Item #1	Welcome, get refreshments
Presenter	Rick Till

Vice Chair Rick Till called the meeting to order at 6:08 PM, welcomed attendees and requested introductions.

Agenda Item #2	Review/ revise agenda Review of previous action items Approval of September minutes
Presenter	Rick Till

Agenda was revised to move the presentation from the Willamette Partnership to agenda item #5 and to add consideration of resolution 2010-04-2 regarding the District's retirement program. This item was emailed to the Board separately after the packet had been sent.

No action items were generated at the March meeting.

Rick then asked for a motion to approve the March meeting minutes. Dianna Pope motioned to approve minutes. Bob Sallinger seconded the motion.

Pope/Sallinger motion to approve Board Meeting minutes of March meeting as written passed unanimously. (Pope, Sallinger, Till)

Agenda Item #3	Time reserved for public comment
Presenter	Public

No public comment was offered.

Agenda Item #4	NRCS District Conservationist report
Presenter	Fedje

Steve Fedje was not present; no report was given.

Agenda Item #5	Willamette Partnership
Presenter	Bobby Cochran

Presentation on ecosystem services trading systems to quantify and potentially help fund restoration work was given by Bobby Cochran of the Willamette Partnership. Questions and answers followed:

- How to calculate credits? Depends on the type, standards are developed or being developed for a range of values from temperature to carbon to habitat.
- Must go beyond the norm and beyond regulatory compliance.
- Must establish current conditions and then quantify what it is look like in 20 years. The difference is what the credits will be based on.
- Must use third party verification of credits.
- The improvement must be permanent.
- Bobby briefly described the first training and said it was very successful.
- Jean suggested different ways in which the organization could participate in this project .
- Willamette Partnership has a grant from NRCS to train verifiers. EMSWCD and several other surrounding Districts are receiving this training.
- Dianna asked who was on board so far. Bobby stated that Clackamas, Tualatin and Yamhill Counties have already signed up for their next class.
- Sellers of credits are responsible and liable for ensuring those credits continue to deliver the value.
- The most important piece is that there is a demonstrated environmental benefit, ecosystem services trading is simply one tool of many to be used for that purpose.

The sense of the Board was that there was general support for the concept and a desire to learn more.

Chair Laura Masterson arrived during this agenda item and directed meeting hereafter.

Agenda Item #6	Consent Agenda
Presenter	Laura Masterson

- A. Approve IGA with Parks**
- B. Approve funding for four (sic.) SPACE grants per recommendation from Till and Adams.**
 1. Know Your Natives interpretive signage
 2. State of the Estuary Report
 3. Children’s Clean Water Festival

Laura Masterson asked for a motion to approve the consent agenda. Bob Sallinger so moved. Dianna Pope seconded the motion which was unanimously approved. (Master, Pope, Sallinger, Till)

An additional SPACE application received from Corbett was mistakenly not included in the Packet and was not approved. This application will be considered at the May meeting.

Agenda Item #7	Designate Denise Hansen as EMSWCD Weed Warrior
Presenter	Julie DiLeone

CTA Program Supervisor DiLeone described the tireless work Ms. Hansen had performed to battle Garlic Mustard and other weeds in the Columbia River Gorge and recommended that she be awarded EMSWCD’s “Weed Warrior” for FY 2009-2010. Ms. Hansen will be invited to the May Board meeting to receive her award.

Pope/Sallinger motion to designate Denise Hansen as EMSWCD Weed Warrior 09-10 passed unanimously. (Masterson, Pope, Sallinger, Till)

Agenda Item #8	CLIP Funding Request
Presenter	Julie DiLeone

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Presenter	Julie DiLeone

A CLIP application was submitted to continue weed control work. They are asking for \$3,610 to continue for two more seasons – pulling garlic mustard, ivy and herb Robert. **Pope/Sallinger motion to approve and second. Motion passed unanimously. (Masterson, Pope, Sallinger, Till)**

Agenda Item #9	Treasurers Report
Presenter	Bob Sallinger

Bob Sallinger and Lissa Adams stated that things were looking good and as expected; that nothing in the financial reports appeared to be out of the ordinary. Diana Pope mentioned the importance of credit unions and wanting to ensure that our employees had access to one.

Additional Agenda Item #10	Resolution 2010-04-2 bringing District retirement plan into compliance
Presenter	Jean Fike

- Law requires that employers document certain characteristics of their pre-tax retirement plan in very specific ways. She stated that the resolution doesn't change anything about the District's retirement system but rather documents what we already have as required by law.
- Lissa Adams states that congress passed a law requiring the employers to restate employee plan in a particular way and that the deadline to do so was April 30, 2010.
- The District is still looking for another retirement vendor.
- Bob Sallinger mentioned that we offer match of up to 6% employee pay and inquired how that compared to what is offered by other employers.
- Lissa said that 3 – 6% was standard
- Bob Sallinger said the language provided by the insurance company –and used in the resolution- was a poorly written. Jean agreed.

Sallinger/Pope motion and second to approve resolution 2010-04-2 unanimously approved. (Masterson, Pope, Sallinger, Till)

Jean Fike confirmed with the group that no new action items had been identified. The meeting was adjourned to the Budget Committee meeting by Chair Masterson at approximately 7:00 PM.

Date Decided/ Approved	EMSWCD Board Meeting Actions Taken/Decisions Made/Resolutions Passed
4/5/10 Board Meeting	Pope/Sallinger motion to approve Board Meeting minutes of March meeting as written passed unanimously. (Pope, Sallinger, Till)
4/5/10 Board Meeting	Sallinger/ Pope motion and second to approve the consent agenda unanimously approved. (Master, Pope, Sallinger, Till)
4/5/10 Board Meeting	Pope/Sallinger motion and second to approve CLIP weed control grant for \$3,610 passed unanimously. (Masterson, Pope, Sallinger, Till)
4/5/10 Board Meeting	Sallinger/Pope motion and second to approve resolution 2010-04-2 passed unanimously approved. (Masterson, Pope, Sallinger, Till)

Date Generated	NEW "Homework"/Action Items	Responsible Party(ies)	Due Date	Current Status as of date of draft Minutes
	<i>No new items.</i>			

Item #	Date Generated	IN PROCESS/NOT YET COMPLETED (Lettered items Board approved to remain on list as of 9/8/08)	Responsible Party	Due Date	Status as of Date of draft minutes
1	12/4/06 Board Meeting	#K Land Conservation Committee to develop recommendations for a process for setting priorities/goals and decision making for Conservation Easement program and forward to Board	Masterson & Sallinger	Ongoing	In process
2	2/12/07 Board Meeting	#L Chair Pope with help from Director Davies to contact Chairs of West, Clackamas and Tualatin SWCDs to discuss options for restarting and discuss focus of revamped Community Resources Conservation Consortium (CRCC)	Staff, Directors Pope, Davies	2/26/07	All contacts made and discussion started
3	8/4/08 Board Meeting	#F Director Sallinger suggested a credit check and criminal background check on himself as the District's new treasurer and check signer	Director Sallinger	By 9/8/08	Needs to be re-done
4	3/2/09 Board Meeting	<i>Chair Masterson agreed to review and sign any proposed building-related agreements and Directors were requested to weigh in on any pending building improvements, with the option of returning to the full Board for input and decision if necessary.</i>	Directors	As needed	Ongoing
5	6/1/09 Board Meeting	<i>Board requested Staff investigate the possibility of schools banding together to coordinate the maintenance of their rain gardens now that deferred maintenance ban has been lifted from the schools.</i>	Staff	None specified	
6	6/1/09 Board Meeting	<i>Board directed Sallinger and Fike to draft questions to get information from Gresham and Multnomah County on outstanding concerns regarding the operation of the proposed Community Enhancement Fund in the Gresham Strategic Investment Zone.</i>	Sallinger and Fike	7/6/09	Questions drafted by Fike, vetted by Sallinger, sent to Mult. County. No response as of 10/9/09
7	7/6/09 Board Meeting	<i>Board directed Executive Director to make a comprehensive review of the District's employee benefit package and report back at a future meeting</i>	Staff	None specified	Scheduled for fall 09
8	11/2/09 Board Meeting	<i>Board choose to have Staff testify on statewide weed policy changes, reminding that lobbying is prohibited, to keep the ED apprised and the Board informed via the Friday Report. Board choose to not require their prior approval of testimony content so it can be timely and will consider testifying to the Noxious Weed Board themselves in some preapproved cases.</i>	Staff and Directors as approved	Ongoing	Ongoing
9	11/2/09	<i>Board requested CTA's DiLeone keep them</i>	Staff	Ongoing	Ongoing

	Board Meeting	<i>informed of proposed removal/fill applications as others come up.</i>			
10	11/2/09 Board Meeting	<i>ED Fike will keep Board updated on Gateway Green and bring any concerns as soon as possible.</i>	Staff	As they develop	Ongoing
11	11/2/09 Board Meeting	<i>ED Fike will keep Board updated on Community Gardens project through the Friday Report and at Board meetings.</i>	Staff	As they develop	Ongoing
12	12/14/09 Board Meeting	<i>FGM Adams to renegotiate scopes of work and clarify other identified questions with proposed PIC grant recipients.</i>	Staff	None specified	In process
13	2/1/10 Board Meeting	<i>Research Federal House Resolution #875, Food Safety Modernization Act of 2009, re any potential impacts, as appropriate</i>	Staff	None specified	Ongoing
14	2/1/10 Board Meeting	<i>Continue recruitment search for Project Funding Committee members to help improve District's Social equity</i>	Director Sallinger	By 4/15/10	Ongoing
15	2/1/10 Board Meeting	<i>ED Fike to follow up with appropriate Projects in Conservation applicants for direction to District Led funds</i>	Staff	Not specified	Ongoing

Date Generated	"Pervious Parking Lot/Bike Rack"	Responsible Party	Current Status
2/4/08 Board Meeting	#N Sustainable District Operations Committee meetings with Directors Masterson and Runyard and Staff member Candace Stoughton with assistance from Andru Johnson and Kathy Shearin held and make twice yearly reports to the Board.	Board and Staff	First meeting held 2/27/08; reported at 3/3/08 Board Meeting
2/4/08 Board Meeting	#Q A list of potential District activities for identifying District scope of work, from which sub-sets of items requiring the input of all Board and Staff, or smaller sub committees, could be identified.	Staff	Ongoing
4/3/06 Board Meeting	#S Keep on look-out for possible Associate Directors, keeping in mind the skill set needs of the Board	All Board and All Staff	Ongoing
3/6/06 Board Meeting	#T Board development ideas, requests and suggestions to Chair and/or Executive Director	All	Ongoing
4/7/08 Board Meeting	#U Director Sallinger reported that he would be contacting DM Fike with any updates on the Metro Nature in the Neighborhoods Powell Butte plan	Director Sallinger	As they develop
3/2/09 Board Meeting	Board directed FGM Adams to investigate whether or not a six month certificate of deposit (CD) would be in the District's interest for some funds currently in the LGIP.	Staff	Ongoing

Next Meetings:

TSCC Budget Hearing: Tuesday, May 18th, 3:00 p.m., 5211 N. Williams Ave.

Board Meeting: Monday, June 7th, 2010, 6:00 p.m., 5211 N. Williams Ave.