

<b>Final Board Approval Date</b>	
<b>Board Secretary Signature</b>	

**MINUTES**  
**East Multnomah Soil and Water Conservation District Board Meeting**  
**Monday February 1, 2010, 6:00 PM**  
**Conservation Corner, 5211 N Williams Ave, Portland OR 97217**

<b>Attendance:</b>	
<b><u>Directors</u></b>	Rick Till, Vice Chair Dianna Pope, Secretary Bob Sallinger, Treasurer Ron McCarty
<b><u>Associate Directors</u></b>	Anne Peterson
<b><u>Regrets/Excused</u></b>	Laura Masterson
<b><u>Not attending/not excused</u></b>	
<b><u>Staff</u></b>	Jean Fike, Executive Director (ED) Lissa Adams, Finance and Grants Manager (FGM) Julie DiLeone, Conservation Technical Assistance Supervisor (CTA) Kathy Shearin, Sustainable Urban Landscapes Supervisor (SULS) Candace Stoughton, Low Impact Development Specialist (LIDS) Deb Ferguson, Facilities Manager (FM) Diana Lobo, Administrative Assistant/Recording Secretary (AA)
<b><u>Guests and Others</u></b>	Steve Fedje, Natural Resources Conservation Service (NRCS) District Conservationist (DC) John Sweeney

(Please note that: **Updated Homework/Action Items** are listed in tables with due dates at the conclusion of the minutes.)

<b>Agenda Item #1</b>	<b>Welcome, get refreshments</b>
Presenter	Till

District Vice Chair Rick Till called the Board meeting to order at 6:08 PM and welcomed attendees to the meeting and refreshments.

<b>Agenda Item #2</b>	<b>A. Review/ revise agenda</b> <b>B. Review of previous action items</b> <b>C. Approval of 2008-09 Annual Meeting Minutes</b> <b>D. Approval of December minutes</b> <b>E. Approval of 1/15/10 Special Session Minutes</b>
Presenter	Till

Agenda was adjusted to include consideration of a contract amendment. Action Items were updated and are noted in table at conclusion of these minutes.

**Pope/Sallinger motion to approve 2008-09 Annual Meeting minutes of 11/2/09 as submitted passed unanimously. (Pope, Sallinger, Till, McCarty)**

**Sallinger/Pope motion to approve December Board Meeting minutes of 12/14/09 as submitted passed unanimously. (Pope, Sallinger, Till, McCarty)**

**Sallinger/Pope motion to approve Board Special Session Meeting minutes of 1/15/10 as submitted passed unanimously. (Pope, Sallinger, Till, McCarty)**

<b>Agenda Item #3</b>	<b>Time reserved for public comment</b>
Presenter	Public

John Sweeney recommended the District research federal House Resolution #875, Food Safety Modernization Act of 2009, regarding potential negative impacts to organic farming.

**Action Item:** *ED Fike will research federal House Resolution #875, Food Safety Modernization Act of 2009, re any potential impacts, as appropriate.*

<b>Agenda Item #4</b>	<b>NRCS District Conservationist report</b>
Presenter	Fedje

DC Steve Fedje reported that the Farm and Ranchland Protection Program (FRPP) is moving in a good direction toward the three county metropolitan area for farmland conservation easements. He is currently acting as the temporary District Conservationist for Yamhill and Washington counties in addition to Multnomah.

<b>Agenda Item #6</b>	<b>Ecoroof – latest information and discussion of options</b>
Presenter	Ferguson & Stoughton

LIDS Candace Stoughton reported:

- Proposed eco roof is on front porch area only
- Permits for the ecoroof required significant seismic and structural upgrades, include a newly discovered need for foundation work on the east wall of the building
- If grant funds are excluded, \$30,550 would be needed to complete the ecoroof
- Comparable metal roof, including 2<sup>nd</sup> floor balcony work, would cost between \$24,552-\$27,552
- A 25% advance for design work has been made as a consideration of the ecoroof contract already let so some funds will be lost if Board direction is changed based on above new cost figures
- Visibility of District site makes the project viable for the contractor who is refocusing to ecoroofs
- Some structural work is advisable regardless of whether or not the ecoroof is installed
- Staff recommendation is to move forward with ecoroof for demonstration and experiential research purposes
- Reservation was expressed regarding using public funds for demonstration projects in the future without more onsite benefit

**Sallinger/Pope motion to approve moving forward with the ecoroof project passed unanimously. (Pope, Sallinger, Till, McCarty)**

<b>Agenda Item #8</b>	<b>Appoint Lissa Adams Budget Officer</b>
Presenter	Till

**Pope/Sallinger motion to appoint FGM Lissa Adams as FY 10-11 Budget Officer passed unanimously. (Pope, Sallinger, Till, McCarty)**

<b>Agenda Item #9</b>	<b>Review budget calendar and budgeting process</b>
Presenter	Adams

FGM and newly appointed Budget Officer Lissa Adams reviewed budget calendar and process:

- Budget Committee Meeting #1: Wednesday, Feb 24th, 2010, 6:00 PM
- Board and Budget Committee Meeting #2: Monday, March 1st, 2010, 6:00 PM
- Board and Budget Committee Meeting #3: Monday, April 5th, 2010, 6:00
- Tax Supervising and Conservation Commission (TSCC) Budget Hearing: Tuesday, May 18<sup>th</sup>, 3:00 PM
- As the District has a population greater than 200,000, local budget law requires the Board act as the Budget Committee and the TSCC hold the budget hearing
- All meetings including the hearing will be held at the District office, 5211 N. Williams Ave, Portland OR, 97217
- Board meetings will be kept short prior to the second and third Budget Committee meetings, with the majority of the Committee work being done at the first meeting on Wed, 2/24/10.

<b>Agenda Item #10</b>	<b>Decision to appoint budget advisory group or not</b>
Presenter	Till

Board as Budget Committee has the prerogative to select a public Budget Advisory Group.  
**Board concluded that public comment would be sufficient for the FY 10-11 Budget process and that a Budget Advisory Group was not needed.**

<b>Agenda Item #11</b>	<b>Treasurer’s report; report on Director compensation request received</b>
Presenter	Adams

Treasurer Sallinger stated the District was doing well; FGM Adams added that the District is where it should be expected to be at the halfway point in the budget year.  
 As previously requested by the Board, ED Fike reported that a Director Request for Compensation for attendance at the Oregon Association of Conservation Districts Convention had been processed for Director Pope.

<b>Agenda Item #5</b>	<b>Friends of Trees partner report and discussion</b>
Presenter	Fogarty

Executive Director of Friends of Trees (FOT) Scott Fogarty handed out a flyer on the Green Space Initiative project and reported:

- FOT has received its first ever funding from the Oregon Department of Transportation (ODOT) to plant trees along the I-205 Multi-Use path in conjunction with Metro’s Nature in Neighborhoods program.
- Metro’s three-year, \$410,000 grant requires funds be leveraged two-to-one, including volunteer labor
- \$196,000 has been leveraged, including funds from the District
- FOT not only convinced ODOT to allow native plants but to expand the planting area based on the natives’ ability to enhance habitat and both watershed and public health
- Additional grant monies sought and received have allowed FOT to increase tree planting and maintenance and expand partnerships
- Additionally, ODOT Board Chair considers the Green Space Initiative a pilot project and is looking at revisiting ODOT’s vegetation policy to approve native plants and expand to all transportation corridors
- Additional national interest has come from Congressmen Greg Walden and Kurt Schrader including reauthorization of funding for urban forestry and the Alliance for Community Trees in Washington D.C. for transportation policy.
- District funds have helped with the expansion of the project which has in turn allowed for additional funds to be secured.

Board commended the FOT successes and asked how the District could be more strategic in fund distribution to maximize conservation benefits.

- By the District making multiyear grant funds available in a single year FOT was able to both reduce administrative costs and increase service delivery
- This method also allowed FOT to leverage corporate and non-profit funds to grow the program
- FOT six year project proposal to Metro has already exceeded expectations and communities statewide are contacting FOT for similar services
- Fogarty will communicate with the District via ED Fike after planting season regarding ways to partner on expanding outreach to under-canopied neighborhoods and increasing the greater good of the city.
- Fogarty reiterated FOT appreciation for the District’s grant

**Action Item:** *ED Fike to contact Scott Fogarty of Friends of Trees to continue discussion begun at meeting.*

<b>Agenda Item #7</b>	<b>Planning process for FY 2010-2011 and beyond-Overview and discussion</b>
Presenter	Till

ED Fike requested input from Directors regarding their interest in updating the District's strategic plan and on the general direction of the FY 2010-11 budget:

- District's three main planning tools are long range strategic planning, annual plans and the annual budget process
- The District's last strategic plan was drafted in 2007, putting the District about three years into a 5-10 year process
- Referencing the strategic plan available on the District's website, she noted that planning process and notes were additive, not debated but inclusive
- 365 Action Plans from the strategic plan created momentum to build District capacity with new Staff, improve Board-Staff relationships, purchase the new office building and launch or expand programs
- Many projects complete or well on the way to full implementation
- District assistance in rewriting soil and water conservation districts' (SWCD) enabling legislation has greatly expanded the range of work permissible for districts
- 2009-10 goals largely complete or on track
- 2010-11 plans are to stay the course with a few additional possibilities including:
  - adding irrigation efficiency work,
  - continuing and expanding rain garden and Naturescaping education for landscapers and installers,
  - adjusting project funding approach,
  - possibly adding a position for land conservation and/or special projects
- Budget implications for 2010-11 include:
  - District Operations budget roughly flat,
  - decrease General Fund capital expense (most projects done)
  - Increase in CTA, size depending on how irrigation work is pursued and how weed & StreamCare projections look
  - Implement one or more Land Conservation projects in 2010-2011
  - Possible modest increase in SUL as continue to build and expand, add audiences
  - Unknown – grants funding, land conservation, prepayment of mortgage, project funding etc.

Discussion points included:

- Board member request to lower the tax amount symbolically due to the economic downturn
- Board member request for such symbolism to be tied to a receptor
- With nearly 50% of District funds discretionary, there is no need to be concerned about program cuts or Staff layoffs
- Board stated interest in moving several hundreds of thousands of dollars from grants to the land conservation fund with a bias towards an equity focus to increase conservation in neglected urban areas;
- Impacts of changes in enabling legislation need to be compared to the District's strategic plan and identify barriers which no longer exist
- If the District chooses to broaden its focus, Staff prefers a structured, strategic and intentional process.

**In general, Board concluded that District strategic planning objectives could be accomplished by a mid-course check-in over part of a day on site, perhaps over the course of a couple of Board meetings.**

**Board offered general support for FY 10-11 Budget direction as outlined by ED Fike.**

<b>Agenda Item #12</b>	<ul style="list-style-type: none"> <li>• <b>Elect officers</b></li> <li>• <b>Change or affirm committee appointments</b></li> <li>• <b>Make changes if needed to our designated representatives to outside groups</b></li> </ul>
Presenter	Till

**Sallinger/Pope motion to approve 2010 District Board officer slate of Director Laura Masterson as Chair, Director Rick Till as Vice Chair, Director Dianna L. Pope as Secretary and Director Bob Sallinger as Treasurer passed unanimously. (Pope, Sallinger, Till, McCarty)**

Committee assignments were also confirmed as they are currently.

**Action Item:** *Contact Sandy River Basin Watershed Council to insure Director Pope receives future meeting information*

<b>Agenda Item #13</b>	<b>Report from project funding meeting &amp; next steps</b>
Presenter	Till

Vice Chair Till reported:

- Improving social equity of Project Funding Committee is in process; persons suggested so far do not have time available to commit
- High level of interest was stated in finding ways to leverage partnerships so 1-2 year grant cycles lead to more effective, stable and long term projects
- May want to direct some applicants to District Led funds
- Spring cycle Partners in Conservation (PIC) applications are due March 12
- First review of PIC applications, both internal and external will be early to mid April
- Committee meeting to finalize internal recommendations will be mid May prior to sending to the June Board meeting for approval and distribution of the remainder of FY 09-10 funds
- Intention is to have one PIC grant cycle next fiscal year with community gardens being a significant component

**Action Item:** *Director Sallinger to continue recruitment search for Project Funding Committee members to help District improve social equity*

**Action Item:** *ED Fike to follow up with appropriate Projects in Conservation applicants for direction to District Led funds*

<b>Added Agenda Item</b>	<b>Contract Amendment</b>
Presenter	DiLeone

CTA Supervisor Julie DiLeone reported:

- Contract with Verde for StreamCare weed control and re-vegetation is close to the do-not-exceed level of \$39,000 specified in current contract.
- Total number of landowner signups and full extent of weed control required were two unknown factors impacting the cost of implementation of the StreamCare program.
- Request is for an additional \$34,000 to cover crew time prior to 4/1/10 end of planting season
- State contracting rules do not require a request for proposals (RFP) until contract costs reach \$100,000; District currently in an "intermediate" position and does not anticipate requiring RFP until next year
- Board requested investigation of use of non-professional crews as appropriate

**Pope/Sallinger motion to approve Amendment to District Personal Services Contract with Verde for StreamCare work not to exceed a total of \$73,000 passed unanimously. (Pope, Sallinger, Till, McCarty)**

<b>Agenda Item #14</b>	<ul style="list-style-type: none"> <li>• <b>Report from two Oregon Solutions processes District is currently involved</b></li> <li>• <b>Consider funding request for soil testing stemming from community gardens OS process</b></li> </ul>
Presenter	Adams & Fike

ED Fike reported:

- Gateway Green design team has met and determined that plan elements for day lighting streams for storm runoff management and a wildlife corridor will be dropped
- Proposed alternative treatment of stormwater on site is not yet well supported except by District
- Multi-purpose site has a proposed focus as a bicycle cyclo-cross area, hoping to reduce such impact on other more sensitive sites
- Community Gardens project is not moving ahead as quickly as hoped; Portland Parks and Recreation budget cuts are among other natural resources budget cuts strongly impacting the program
- Corporate sponsors are being sought to encourage urban agriculture
- Request for Board to support development of new community gardens by covering costs of soil testing at four north and northeast sites
- Other opportunities to support community gardens may be available to the District, either through the Oregon Solutions process or through District “adoption” of gardens, perhaps using Land Conservation funds or District Led funds
- Community garden development costs run \$30-50,000 per site and District could consider support on a site by site basis or as part of general development costs
- Project proposals would need to come in with a long term perspective

**Pope/Sallinger motion to approve District Led Project funding request for soil testing at potential Community Garden sites passed unanimously. (Pope, Sallinger, Till, McCarty)**

<b>Agenda Item #14</b>	<b>Announcements and reminders</b>
	<ul style="list-style-type: none"> <li>• <b>SDAO Feb 5-7</b></li> <li>• <b>Board of Districts April 27-29 Sunriver OR</b></li> </ul>
Presenter	All

- ED Fike will attend the Special Districts Association of Oregon Conference and training Feb 5-7
- Board needs to determine a District representative for the Board of Districts meeting April 25-27 at Sun River resort; room rates have been reduced to \$93/night for three days before and after the conference
- Director Dianna Pope has decided she will run for reelection in the November General Election

<b>Agenda Item #14</b>	<b>Review action items</b>
Presenter	Fike

Action Items were reviewed (see NEW “Homework”/Action Items chart below)

<b>Agenda Item #14</b>	<b>Adjourn</b>
Presenter	Till

Vice Chair Till adjourned the Board Meeting at approximately 8:29 PM.

<b>Date Decided/ Approved</b>	<b>EMSWCD Board Meeting Actions Taken/Decisions Made/Resolutions Passed</b>
2/1/10 Board Meeting	Pope/Sallinger motion to approve 2008-09 Annual Meeting minutes of 11/2/09 as submitted passed unanimously. (Pope, Sallinger, Till, McCarty)
2/1/10 Board Meeting	Sallinger/Pope motion to approve December Board Meeting minutes of 12/14/09 as submitted passed unanimously. (Pope, Sallinger, Till, McCarty)
2/1/10 Board Meeting	Sallinger/Pope motion to approve Board Special Session Meeting minutes of 1/15/10 as submitted passed unanimously. (Pope, Sallinger, Till, McCarty)
2/1/10 Board Meeting	Sallinger/Pope motion to approve moving forward with the ecoroof project passed unanimously. (Pope, Sallinger, Till, McCarty)
2/1/10 Board Meeting	Pope/Sallinger motion to appoint FGM Lissa Adams as FY 10-11 Budget Officer passed unanimously. (Pope, Sallinger, Till, McCarty)
2/1/10 Board Meeting	Board concluded that public comment would be sufficient for the FY 10-11 Budget process and that a Budget Advisory Group was not needed.
2/1/10 Board Meeting	In general, Board concluded that District strategic planning objectives could be accomplished by a mid-course check-in over part of a day on site, perhaps over the course of a couple of Board meetings.
2/1/10 Board Meeting	Board offered general support for FY 10-11 Budget direction as outlined by ED Fike.
2/1/10 Board Meeting	Sallinger/Pope motion to approve 2010 District Board officer slate of Director Laura Masterson as Chair, Director Rick Till as Vice Chair, Director Dianna L. Pope as Secretary and Director Bob Sallinger as Treasurer passed unanimously. (Pope, Sallinger, Till, McCarty)
2/1/10 Board Meeting	Pope/Sallinger motion to approve Amendment to District Personal Services Contract with Verde for StreamCare work to not exceed a total of \$73,000 passed unanimously. (Pope, Sallinger, Till, McCarty)
2/1/10 Board Meeting	Pope/Sallinger motion to approve District Led Project funding request for soil testing at potential Community Garden sites passed unanimously. (Pope, Sallinger, Till, McCarty)

<b>Date Generated</b>	<b>NEW "Homework"/Action Items</b>	<b>Responsible Party(ies)</b>	<b>Due Date</b>	<b>Current Status as of date of draft Minutes</b>
2/1/10 Board Meeting	<i>Research federal House Resolution #875, Food Safety Modernization Act of 2009, re any potential impacts, as appropriate</i>	<b>Staff</b>	<b>None specified</b>	<b>Done</b>
2/1/10 Board Meeting	<i>ED Fike to contact Scott Fogarty of Friends of Trees to continue discussion begun at meeting</i>	<b>Staff</b>	<b>By 2/24/10</b>	<b>Contact made</b>
2/1/10 Board Meeting	<i>Contact Sandy River Basin Watershed Council to insure Director Pope receives future meeting information</i>	<b>Staff</b>	<b>As soon as possible</b>	<b>Info sent 2/4/10</b>
2/1/10 Board Meeting	<i>Continue recruitment search for Project Funding Committee members to help improve District's social equity</i>	<b>Director Sallinger</b>	<b>By 4/15/10</b>	
2/1/10 Board Meeting	<i>ED Fike to follow up with appropriate Projects in Conservation applicants for direction to District Led funds</i>	<b>Staff</b>	<b>Not specified</b>	

<b>Date Generated</b>	<b>COMPLETED (FYI and to be replaced each month with current month's items):</b>	<b>Responsible Party</b>	<b>Due Date</b>	<b>Status as of Date of most recent Board Meeting</b>
12/14/09 Board Meeting	<i>PIC Rejection letters will include what District wants to see in future applications and an invitation to reapply for spring funding cycle, as appropriate.</i>	Staff	None specified	Completed
12/14/09 Board Meeting	<i>Board requested to provide input for the PIC process prior to the mid January proposed Committee meeting.</i>	Directors	By 1/15/10	Completed
12/14/09 Board Meeting	<i>Board request for next PIC grant cycle to have time to go back to applicants for answers, perhaps in writing, to questions their proposals raised before proceeding with recommendation process.</i>	PIC Review Committee members	By Feb Board meeting , 2/1/10	On 2/1/10 agenda
12/14/09 Board Meeting	<i>FGM Adams to get information identified from the PIC application review as needed from applicants and that any questions leftover be returned to the Board</i>	Staff	By 1/4/10	No questions for Board
12/14/09 Board Meeting	<i>CTA's DiLeone to finalize letter regarding the ODA's consideration of proposed changes to the quarantine of English ivy and butterfly bush, determine signer, get signature and deliver testimony</i>	Staff	12/17/09	Completed 12/17/09
12/14/09 Board Meeting	<i>Director Sallinger offered to get ED Fike contact info for a wildlife biologist who could shed light on the wild life corridor freeway crossing proposed to be part of the Gateway Green Oregon Solutions project.</i>	Director Sallinger	None specified	Wild life corridor component deleted.

<b>Item #</b>	<b>Date Generated</b>	<b>IN PROCESS/NOT YET COMPLETED (Lettered items Board approved to remain on list as of 9/8/08)</b>	<b>Responsible Party</b>	<b>Due Date</b>	<b>Status as of Date of draft minutes</b>
1	12/4/06 Board Meeting	<b>#K</b> Land Conservation Committee to develop recommendations for a process for setting priorities/goals and decision making for Conservation Easement program and forward to Board	Master son & Sallinger	Ongoing	In process
2	2/12/07 Board Meeting	<b>#L</b> Chair Pope with help from Director Davies to contact Chairs of West, Clackamas and Tualatin SWCDs to discuss options for restarting and discuss focus of revamped Community Resources Conservation Consortium (CRCC)	Staff, Directors Pope, Davies	2/26/07	All contacts made and discussion started
3	8/4/08 Board Meeting	<b>#F</b> Director Sallinger suggested a credit check and criminal background check on himself as the District's new treasurer and check signer	Direct. Sallinger	By 9/8/08	Needs to be re-done
4	3/2/09 Board Meeting	<i>Chair Masterson agreed to review and sign any proposed building-related agreements and Directors were requested to weigh in on any pending building improvements, with the option of returning to the full Board for input and decision if necessary.</i>	Directors	As needed	Ongoing

5	6/1/09 Board Meeting	Board requested Staff investigate the possibility of schools banding together to coordinate the maintenance of their rain gardens now that deferred maintenance ban has been lifted from the schools.	Staff	None specified	
6	6/1/09 Board Meeting	Board directed Sallinger and Fike to draft questions to get information from Gresham and Multnomah County on outstanding concerns regarding the operation of the proposed Community Enhancement Fund in the Gresham Strategic Investment Zone.	Sallinger and Fike	7/6/09	Questions drafted by Fike, vetted by Sallinger, sent to Multnomah County. No response as of 2/1/10
7	7/6/09 Board Meeting	Board directed Executive Director to make a comprehensive review of the District's employee benefit package and report back at a future meeting	Staff	None specified	Scheduled for fall 09
8	11/2/09 Board Meeting	Board choose to have Staff testify on statewide weed policy changes, reminding that lobbying is prohibited, to keep the ED apprised and the Board informed via the Friday Report. Board choose to not require their prior approval of testimony content so it can be timely and will consider testifying to the Noxious Weed Board themselves in some preapproved cases.	Staff and Directors as approved	Ongoing	Ongoing
9	11/2/09 Board Meeting	Board requested CTA's DiLeone keep them informed of proposed removal/fill applications as others come up.	Staff	Ongoing	Ongoing
10	11/2/09 Board Meeting	ED Fike will keep Board updated on Gateway Green and bring any concerns as soon as possible.	Staff	As they develop	Ongoing
11	11/2/09 Board Meeting	ED Fike will keep Board updated on Community Gardens project through the Friday Report and at Board meetings.	Staff	As they develop	Ongoing
12	12/14/09 Board Meeting	FGM Adams to renegotiate scopes of work and clarify other identified questions with proposed PIC grant recipients.	Staff	None specified	In process

**Next meetings:**

**Budget Committee Meeting #1: Wednesday, Feb 24th, 2010, 6:00 PM, 5211 N. Williams Ave**

**Board and Budget Committee Meeting #2: Monday, March 1st, 2010, 6:00 PM, 5211 N. Williams Ave**

**Land Conservation Committee Meeting: Wed, March 3<sup>rd</sup>, 4:00 PM, 5211 N. Williams Ave**

**Board and Budget Committee Meeting #3: Monday, April 5th, 2010, 6:00 PM, 5211 N. Williams Ave**

**Board Meeting: Monday, May 3rd, 2010, 6:00 PM, 5211 N. Williams Ave**

**TSCC Budget Hearing: Tuesday, May 18<sup>th</sup>, 3:00 PM, 5211 N. Williams Ave**

**Board Meeting: Monday, June 7th, 2010, 6:00 PM, 5211 N. Williams Ave**

<b>Date Generated</b>	<b>“Pervious Parking Lot/Bike Rack”</b>	<b>Responsible Party</b>	<b>Current Status</b>
2/4/08 Board Meeting	<b>#N</b> Sustainable District Operations Committee meetings with Directors Masterson and Runyard and Staff member Candace Stoughton with assistance from Andru Johnson and Kathy Shearin held and make twice yearly reports to the Board.	Board and Staff	<b>First meeting held 2/27/08; reported to Board 3/3/08 Meeting</b>
2/4/08 Board Meeting	<b>#Q</b> A list of potential District activities for identifying District scope of work, from which sub-sets of items requiring the input of all Board and Staff, or smaller sub committees, could be identified.	Staff	<b>Ongoing</b>
4/3/06 Board Meeting	<b>#S</b> Keep on look-out for possible Associate Directors, keeping in mind the skill set needs of the Board	All Board and All Staff	<b>Ongoing</b>
3/6/06 Board Meeting	<b>#T</b> Board development ideas, requests and suggestions to Chair and/or Executive Director	All	<b>Ongoing</b>
4/7/08 Board Meeting	<b>#U</b> Director Sallinger reported that he would be contacting DM Fike with any updates on the Metro Nature in the Neighborhoods Powell Butte plan	Director Sallinger	<b>As they develop</b>
3/2/09 Board Meeting	Board directed FGM Adams to investigate whether or not a six month certificate of deposit (CD) would be in the District’s interest for some funds currently in the LGIP.	Staff	<b>Ongoing, no good options as of 11/2/09</b>